



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

CID-2023- 687

To : **MR. GINO E. ALIVIADO** – TIC, Apoloy ES
MR. LUCKYNINE R. MANOGURA – TIC, Gadiana Elementary School

From : **NERI C. OJASTRO EdD, CESE**
Schools Division Superintendent

Subject: **ATTENDANCE TO THE ENHANCEMENT OF SCIENCE PROCESS SKILLS OF
GRADES 3 TO 6 SCIENCE TEACHERS**

Date : October 4, 2023

1. Please be informed of your attendance to the Enhancement of Science Process Skills of Grades 3 to 6 Science Teachers on October 10-13, 2023 at UP-NISMED, Diliman, Quezon City.
2. Board and lodging of the participants shall be charged against the 2023 BEC Funds, while travelling expenses shall be charged against the BEC Travel Funds that will be downloaded to the SDO, subject to usual government accounting rules and regulations.
3. This memorandum serves as Authority to travel.
4. For your information, compliance and guidance.

NCO/JMA-MKP-NLR/CID/ARJ/rad

05 OCT 2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

DepEd TAYO SDO Negros Oriental

negros.oriental@deped.gov.ph

www.depednegor.net



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

04 OCT 2023

REGIONAL MEMORANDUM

CLMD-2023- 368

To: **DR. NERI C. OJASTRO**
Schools Division Superintendent
Negros Oriental

**ENHANCEMENT OF SCIENCE PROCESS SKILLS OF
GRADES 3 TO 6 SCIENCE TEACHERS**

1. In line with the MATATAG agenda, specifically on “*giving support to teachers to teach better*” and revitalizing science, technology and math problems, the Bureau of Learning Delivery (BLD) will spearhead the conduct of a series of activities to enhance the science process skills of Grade 3-6 science teachers on the different scheduled specified in the attached DM-CT-2023-308.

2. The participants for Region VII are as follows:

SDO	Name	School	Position
Negros Oriental	Ino E. Aliviado	Apoloy Elementary School	Teacher In-Charge
	Luckynine R. Manogura	Benito Gadiana Elementary School	Teacher In-Charge

3. Participants are expected to arrive at the venue before each workshop at 8:00 am on Day 1. The first meal is breakfast on Day 1, and the last meal is PM snacks on the last day of each activity. Participants are advised to bring their own laptop.

4. Compensatory Time-Off is requested to be granted to participants on workshop days that will fall on holidays in accordance with SC and DBM Joint Circular No. 2, S. 2004.

5. Board and lodging shall be charged against the 2023 BEC funds, while travelling expenses shall be charged against the BEC Travel Funds that will be downloaded to the SDO, subject to the usual government accounting and auditing rules and regulations.

6. Immediate dissemination and compliance with this memorandum are directed.


SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

STJ/FYA/CLMD/MJD/bea



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number: 639457623193 local 700

 DepEd Tayo Region VII

 region7.deped.gov.ph



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM

DM-CT-2023-308

TO : REGIONAL DIRECTORS

FROM : *ALMA RUBY C. TORIO*
ALMA RUBY C. TORIO
Assistant Secretary
Officer-in-Charge,
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : ENHANCEMENT OF SCIENCE PROCESS SKILLS OF GRADES 3 TO 6 SCIENCE TEACHERS

DATE : October 3, 2023

In line with the MATATAG agenda, specifically on “giving support to teachers to teach better”, and revitalizing science, technology, and math programs, the Bureau of Learning Delivery (BLD) will spearhead the conduct of a series of activities to enhance the science process skills of Grade 3-6 science teachers.

Below are the details of each activity:

Activity	Inclusive Dates	Venue
Capacity Building on the Enhancement of Science Process Skills for Grade 3-6 Teachers	October 10-13, 2023	UP-NISMED, Diliman, Quezon City
Workshop on the Development of Teaching-Learning Resource Package on Science Process Skills for Grade 3-6 Science Teachers	October 23-27, 2023	NCR
Workshop on the Refinement of the Learning Resource Package on Science Process Skills for Grade 3-6 Science Teachers (Online)	November 6-17, 2023	Online
Workshop on the Finalization of Teaching-Learning Resource Package on Science Process Skills for Grade 3-6 Science Teachers	Nov. 28-Dec 1, 2023	NCR

Abovementioned activities are aimed to help address the dismal results of Process Skills Test (PST), especially for the lower grades science teachers. Further, these intend to facilitate effective application of said skills in the delivery of classroom science teaching.

In this regard, this Office would like to request for two (2) participant-writers from your respective region composed of either Science Education Program Supervisors (or District Supervisors), School Heads, and/or Head Teachers at the elementary level.



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Participants are expected to arrive at the venue before each workshop commences at 8:00 a.m. on Day 1. The first meal is breakfast on Day 1, and the last meal is PM snacks on the last day of each activity. Attached is the Program of Activities as Enclosure 2. Participants are advised to bring their own laptop.

Compensatory Time-Off (CTO) is requested to be granted to participants of workshop days that will fall on holidays in accordance with the SC and DBM Joint Circular No. 2, s. 2004.

Moreover, board and lodging shall be charged against the 2023 BEC funds, while traveling expenses shall be charged against the BEC Travel Funds downloaded to each region, subject to the usual government accounting and auditing rules and regulations.

For inquiries and other concerns, please contact Mr. Julieven R. Abrea, Senior Education Program Specialist of the BLD, through +63 908 8815859 or email at julieven.abrea@deped.gov.ph or blt.tld@deped.gov.ph.

Immediate dissemination and compliance with this memorandum is desired.

Copy furnished:

ATTY. REVSEE A ESCOBEDO
Undersecretary for Operations

Task/Responsibilities

Selected participants have the following tasks and/or responsibilities:

- participate actively during the capacity building sessions;
- prepare and develop required outputs such as assessment prototypes, lesson exemplars, and activity sheets;
- participate regularly during the workshops and task groups;
- coordinate with the immediate supervisor/focal the set of activities and agree on a work-contingency plan; and
- coordinate with the TLD management team various concerns on the activities.

Criteria for the Selection of Writers

Selected participants are expected to:

- with at least 10 years of teaching experience in teaching elementary Science,
- excellent writing skills and facilitation;
- experience in the specific task assigned to each identified participant;
- excellent track record in producing quality outputs;
- adept with the usage of technology;
- have no other participation in other activities on the days of the workshop that requires them to excuse themselves from completing the required days of the workshop;
- participate actively and provide inputs during the workshop;
- willing and committed to producing quality outputs; and
- able to strictly meet deadlines; and physically, mentally

Enclosure 1

LIST OF PARTICIPANTS

Registration Link: bit.ly/SPS-Grade3-6_Reg

Region	No. of Participants
Region I	2
Region II	2
Region III	2
CALABARZON	2
MIMAROPA	2
Region V	2
CAR	2
NCR	2
Region VI	2
Region VII	2
Region VIII	2
Region IX	2
Region X	2
Region XI	2
Region XII	2
CARAGA	2

Note: The same participants shall attend all the activities.



Republic of the Philippines
DEPARTMENT OF EDUCATION
BUREAU OF LEARNING DELIVERY

ACTIVITY BUILDING ON THE ENHANCEMENT OF SCIENCE PROCESS SKILLS FOR GRADE 3-6 TEACHERS
OCTOBER 10-13, 2023/ UP-NISMED

INDICATIVE MATRIX / PROGRAM OF ACTIVITIES

Participants with the concept, principles and practices to improve science process skills both for teachers and learners;
Participants with learning approaches and strategies that develop teachers and learners' science process skills; and
Opportunities for participants to continuously reflect on the current practices in effectively teaching science and developing science process skills at the elementary level.

Day 1 – October 10, 2023	Day 1 – October 11, 2023	Day 1 – October 12, 2023	Day 1 – October 13, 2023
Management of Learning			
Orientation Closing Program Posttest (Survey on SPS) Workshop Talk <i>Science Inquiry and Science Process Skills</i> Resource Persons, UP-NISMED	SESSION 3: <i>Modeling of Lesson 3 with SPS</i> Resource Persons, UP-NISMED	Workshop 1: <i>Lesson Development with Activity (pair-work)</i> Resource Persons, UP-NISMED	<i>Presentation and Critiquing of Lesson</i> Resource Persons, UP-NISMED <i>Revision of Outputs</i>
Lunch Break			
SESSION 1: <i>Modeling of Lesson 1 with SPS</i> Resource Persons, UP-NISMED SESSION 2: <i>Modeling of Lesson 2 with SPS</i> Resource Persons, UP-NISMED	SESSION 4: <i>Modeling of Lesson 4 with SPS</i> Resource Persons, UP-NISMED	Cont. of Workshop 1: <i>Lesson Development with Activity (pair-work)</i> Resource Persons, UP-NISMED	Posttest (Survey on SPS) Program Evaluation Closing Program Ways Forward
(DINNER)			
Jayson Tadeo	Jayson Tadeo	Michelle Tolentino	Michelle Tolentino

Registration is expected on October 9, 2023 (Day 0 - PM) at the UP-NISMED Hostel.



Republic of the Philippines
DEPARTMENT OF EDUCATION
BUREAU OF LEARNING DELIVERY

**WORKSHOP ON THE DEVELOPMENT OF TEACHING-LEARNING RESOURCE PACKAGE FOR THE
ENHANCEMENT OF SCIENCE PROCESS SKILLS OF GRADE 3 to 6 SCIENCE TEACHERS
OCT. 23-27, 2023/ NCR**

INDICATIVE MATRIX / PROGRAM OF ACTIVITIES

Inventory of the required Science process skills vis-à-vis the competencies in the Revised Science 3-6 CG;
Prepare the draft of TL resource package on Science Process Skills enhancement; and
Opportunities for writers to continuously reflect on the current practices in effectively teaching science and developing science process skills
at the elementary level.

Day 1	Day 2	Day 3	Day 4	Day 5
Management of Learning				
Registration Opening Program Keynote Talk <i>Science Process Skills: Methods and Practices</i> <i>by Dr. Person 1,</i> <i>MEED</i>	Workshop 1: <i>Mapping of Science Process Skills vis-à-vis Revised G3-6 Science CG</i> <i>(Break-out into 4 groups: Grade 3, 4, 5 and 6)</i>	Workshop 2: <i>Preparation of Learning Tasks to improve Science Process Skills</i> <i>(Break-out into 4 groups: Grade 3, 4, 5 and 6)</i>	Presentation of Outputs	Cont. Workshop 3: <i>(Break-out into 4 groups: Grade 3, 4, 5 and 6)</i>
Lunch Break				
SESSION 1: <i>Assessment of the Revised 3-6 Science Process Skills</i> SESSION 2: <i>Methods and Practices in Developing Science Process Skills</i> <i>by Dr. Person 2,</i> <i>MEED</i>	Cont. Workshop 1: <i>(Break-out into 4 groups: Grade 3, 4, 5 and 6)</i> Presentation of Outputs	Cont. Workshop 2: <i>(Break-out into 4 groups: Grade 3, 4, 5 and 6)</i>	Workshop 3: <i>Preparation of Lesson Exemplars to improve Science Process Skills</i> <i>(Break-out into 4 groups: Grade 3, 4, 5 and 6)</i>	Presentation of Outputs Ways Forward Closing Program
DINNER				
Heaven Abrea	Emily Mallari	Jayson Tadeo	Victor Federigan	Emily Mallari



Republic of the Philippines
DEPARTMENT OF EDUCATION
BUREAU OF LEARNING DELIVERY

**WORKSHOP ON THE REFINEMENT OF TEACHING-LEARNING RESOURCE PACKAGE FOR THE
ENHANCEMENT OF SCIENCE PROCESS SKILLS OF GRADE 3 to 6 SCIENCE TEACHERS
NOV. 6-17, 2023 (ONLINE)**

INDICATIVE MATRIX / PROGRAM OF ACTIVITIES

Provide comments on the TL resource package to improve science process skills both for teachers and learners;
 Refine the developed TL resource package on Science Process Skills; and
 Encourage participants for writers to continuously reflect on the current practices in effectively teaching science and developing science process skills
 at the elementary level.

Monday	Day 2 (Tuesday)	Day 3 (Wednesday)	Day 4 - Day 8	Day 9	Day 10
Management of Learning					
SESSION 1: Review of the draft TL resource package (Synchronous)	SESSION 2: Presentation and Critiquing of the Inputs/comments (Synchronous)	WORKSHOP 1: Refinement of Teaching- Learning Resource Package (Synchronous)	SESSION 3: Status Updating and Refinement of Teaching-Learning Resource Package (Synchronous)	Presentation of Outputs Ways Forward Closing Program	
Lunch Break					
Individual review of output (Asynchronous)	Individual refinement of output (Asynchronous)	Individual refinement of output (Asynchronous)	Individual refinement of output (Asynchronous)	Individual refinement of output (Asynchronous)	
Abrea, Mallari Fedirigan	Julieven Abrea, Emily Mallari Victor Fedirigan	Julieven Abrea, Emily Mallari Michelle Tolentino	Julieven Abrea, Emily Mallari Michelle Tolentino	Julieven Abrea, Emily Mallari Jayson Tadeo	Julieven Abrea, Emily Mallari Jayson Tadeo



Republic of the Philippines
DEPARTMENT OF EDUCATION
BUREAU OF LEARNING DELIVERY

**WORKSHOP ON THE FINALIZATION OF TEACHING-LEARNING RESOURCE PACKAGE FOR THE
ENHANCEMENT OF SCIENCE PROCESS SKILLS OF GRADE 3 to 6 SCIENCE TEACHERS
NOV. 28-DEC 1, 2023/ NCR**

INDICATIVE MATRIX / PROGRAM OF ACTIVITIES

ional comments on the TL resource package to improve science process skills both for teachers and learners;
eveloped TL resource package on Science Process Skills; and
nts for writers to continuously reflect on the current practices in effectively teaching science and developing science process skills
y level.

Day 1	Day 2	Day 3	Day 4
Management of Learning			
and ration ing Program y Talk Assurance of the e Process Skills Teaching arning Resource e	SESSION 2: <i>Presentation and Critiquing of the Inputs/comments</i>	Continuation of Workshop <i>(Break-out into 4 groups: Grade 3, 4, 5 and 6)</i>	Presentation of Outputs <i>(Break-out into 4 groups: Grade 3, 4, 5 and 6)</i>
Lunch Break			
SHOP 1: <i>of the draft TL resource e</i>	WORKSHOP 2: <i>Finalization of the Teaching- Learning Resource Package</i> <i>(Break-out into 4 groups: Grade 3, 4, 5 and 6)</i>	Continuation of Workshop <i>(Break-out into 4 groups: Grade 3, 4, 5 and 6)</i>	Ways Forward Closing Program
DINNER			
Michelle Tolentino	Julieven Abrea	Emily Mallari	Jayson Tadeo



Republic of the Philippines
Department of Education

DEPARTMENT OF EDUCATION
 BHROD-HRDD

CRF-REVIEWED

Code # _____

MEMORANDUM
AR-2023-CO-00 438

DATE : May 2, 2023

By: _____ Date: _____

TO : **GINA O. GONONG**

Undersecretary for Curriculum and Teaching

FROM : **LEILA AREOLA**

Director IV
 Bureau of Learning Delivery

ALLOTMENT AVAILABLE

CHOLITA F. TIONG
 Chief Administrative Officer
 Budget Division

SUBJECT : **ACTIVITY REQUEST FOR 2023 ACTIVITIES UNDER
 THE K TO 12 PROGRAM - ENHANCEMENT OF SCIENCE
 PROCESS SKILLS OF GRADES 3 TO 6 SCIENCE TEACHERS**

NAME OF
 PROGRAMS/
 PROJECT

**THE K TO 12 PROGRAM -
 ENHANCEMENT OF SCIENCE PROCESS SKILLS OF
 GRADES 3 TO 6 SCIENCE TEACHERS**

OUTPUT(S) TO BE
 PRODUCED AND
 ITS CODE(S)

Output Code	Output	Physical Target
OC-23-BLD-TLD-BEC-061	Capacitated participants/ writers for the enhancement of Science Process Skills	32
OC-23-BLD-TLD-BEC-003	Developed teaching-learning resource package on Science Process Skills for G3-6 Science Teachers	1

ACTIVITY / IES
 TO BE
 REQUESTED

Activity Code	Name of Activities
AC-23-BLD-TLD-211	Capacity Building on the Enhancement of Science Process Skills for Grade 3-6 Teachers Workshop on the Development of Teaching-Learning Resource Package on Science Process Skills for G3-6 Science Teachers
AC-23-BLD-TLD-154	Workshop on the Refinement of the Learning Resource Package on Science Process Skills for G3-6 Science Teachers (Online) Workshop on the Finalization of Teaching-Learning Resource Package on Science

ACTIVITY/IES
WITH
DOWNLOADING

Capacity Building on the Enhancement of
Science Process Skills for Grade 3-6
Teachers

Travel Expenses: Php 316,720.00

Region	Amount to be downloaded
Region I	10,040.00
Region II	16,040.00
Region III	8,640.00
CALABARZON	8,040.00
MIMAROPA	18,040.00
Region V	20,040.00
CAR	8,840.00
NCR	3,720.00
Region VI	26,040.00
Region VII	26,040.00
Region VIII	26,040.00
Region IX	29,040.00
Region X	29,040.00
Region XI	29,040.00
Region XII	29,040.00
CARAGA	29,040.00

Annalyn M. Sevilla
ANNALYN M. SEVILLA
 Undersecretary for Finance

Workshop on the Development of
Teaching-Learning Resource Package for
the Enhancement of Science Process Skills
of G3 - 6 Science Teachers

Travel Expenses: Php 328,240.00

Region	Amount to be downloaded
Region I	10,760.00
Region II	16,760.00
Region III	9,360.00
CALABARZON	8,760.00
MIMAROPA	18,760.00
Region V	20,760.00
CAR	9,560.00
NCR	4,440.00
Region VI	26,760.00
Region VII	26,760.00
Region VIII	26,760.00
Region IX	29,760.00
Region X	29,760.00
Region XI	29,760.00
Region XII	29,760.00

**DEPARTMENT OF EDUCATION
BHROD-HRDD**

CRF-REVIEWED

Code # *2023-0019*

Workshop on the Finalization of Teaching-Learning Resource Package for the Enhancement of Science Process Skills of G3 - 6 Science Teachers

Travel Expenses: Php 316,720.00

Region	Amount to be downloaded
Region I	10,040.00
Region II	16,040.00
Region III	8,640.00
CALABARZON	8,040.00
MIMAROPA	18,040.00
Region V	20,040.00
CAR	8,840.00
NCR	3,720.00
Region VI	26,040.00
Region VII	26,040.00
Region VIII	26,040.00
Region IX	29,040.00
Region X	29,040.00
Region XI	29,040.00
Region XII	29,040.00
CARAGA	29,040.00

Annalyn M. Sevilla
ANNALYN M. SEVILLA
Undersecretary for Finance

DEPARTMENT OF EDUCATION
LRMS-HRDD

CRF-REVIEWED
Code # 2023-0019

y: C. GARPID Date: 22 MAY 2023

FINANCIAL REQUIREMENTS

The following are the financial requirements for each activity:

Activity	Amount to be requested
Capacity Building on the Enhancement of Science Process Skills for Grade 3-6 Teachers	Php 855,420.00
Workshop on the Development of Teaching-Learning Resource Package on Science Process Skills for G3 - 6 Science Teachers	Php 909,240.00
Workshop on the Refinement of the Learning Resource Package on Science Process Skills for G3 - 6 Science Teachers Online	Php 233,400.00
Workshop on the Finalization of Teaching-Learning Resource Package on Science Process Skills for G3 - 6 Science Teachers	Php 803,820.00
Total	Php 2,801,880.00

PHIS AC-23-BLD-TLD-BEC-211
OF AC-23-BLD-TLD-BEC-1915
BEN - 779

PHIS AC-23-BLD-TLD-BEC-154
OF AC-23-BLD-TLD-BEC-786
BEN - 780

7,906,440

SOURCE OF FUNDS ADMINISTRATIVE ARRANGEMENTS

2023 BEC Current Funds

The participants for the activities are the field personnel (head teachers, principals, supervisors), external resource persons and selected BLD-TLD Specialists.

Eligible expenses for travel, and supplies and materials of field participants will be downloaded to the regions while the travel expenses of TLD staff and the honorarium of the resource persons will be disbursed through direct payment.

It is requested for **Ms. Marianne Anclole** of **BLD** to draw the cash advances in relation to the conduct of the activities.

Below are the details of the activities:

Activity Code	No. of Pax	Inclusive Dates	Cash Advance	Direct Payment (Venue)
AC-23-BLD-TLD-211	47	July 24-27, 2023	Php 19,100.00	Php 376,000.00
	46	Aug. 28-Sep. 1, 2023	Php 18,800.00	Php 460,000.00
AC-23-BLD-TLD-154	48	Sept 11-15, 18-22, 2023	Php 73,400.00	
	45	Oct 16-19, 2023	Php 18,500.00	Php 360,000.00
Total			Php 129,800.00	Php 1,196,000.00

ANNEXES

Attached are the following supporting documents:

- Complete Staff Work
- Detailed Financial Requirements (Budget Estimate)
- Copy of the WFP (portion where activities are stipulated)
- Indicative Matrix of Activities
- List of Supplies and Materials

**DEPARTMENT OF EDUCATION
BHROD-HRDD**

CRF-REVIEWED

Code # 2023-0059



Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2023

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA302 310100100003000 - Current Appropriations Basic Education Curriculum		REFERENCE: FY 2023 GAAO dated 01/03/2023	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-7-23-5346
		LEGAL BASIS: Republic Act No. 11936 - FY 2023 GAA	DATE: 05-Sep-23
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2023
PURPOSE: <i>To cover expenses in connection with the conduct of the different activities under the Enhancement of Science Process Skills of Grades 3 to 6 Science Teachers.</i>			
To: The Regional Director Regional Office - VII Cebu City 070010300007			Region : 7
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	78,840.00
AMOUNT IN WORDS: *** <i>Seventy Eight Thousand Eight Hundred Forty Pesos Only</i> ***			Total: <u>78,840.00</u>
NOTE: The MOOE and CO allotment herein sub-allotted is valid for obligation until December 31, 2024.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:


CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

APPROVED:


MICHAEL W. T. POA
Undersecretary and Chief of Staff
OIC, Office of the Undersecretary for Finance