

ANNEX A

No.: 696



Republic of the Philippine
Department of Education



TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name/Position/Designation	DONRE B. MIRA, EdD – Division Education Program Supervisor
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	To monitor the different schools in Lalibertad Districts I & II
Host of Activity	Division of Negros Oriental
Inclusive Dates	August 2-3, 2023
Destination	Lalibertad Districts I & II
Fund Source	Division MOOE
<i>I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.</i>	
<u>DONRE B. MIRA, EdD</u> Name and Signature of Requesting Employee	<u>August 1, 2023</u> Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
<u>NILITA L. RAGAY, EdD</u> Name and Signature of Recommending Authority	<u>Aug. 1, 2023</u> Date
APPROVED By the Authority of the Schools Division Superintendent	
<u>LANI B. YURONG</u> Administrative Officer V Officer-in-Charge	<u>Aug. 1, 2023</u> Date